

**SANDPOINT URBAN RENEWAL AGENCY
MEETING MINUTES OF JULY 18, 2017
7:30 A.M. CITY HALL COUNCIL CHAMBERS**

MEMBERS PRESENT: Eric Paull, Curt Hagan, Marilyn Sabella, Kendon Perry, Tom Bokowy (by phone), Aaron Qualls (arrived when indicated).

MEMBERS ABSENT: Steve Lockwood,

CITY COUNCIL/ STAFF PRESENT: Melissa Bethel (minutes).

Meeting was called to order by Chairman Paull at 7:30 AM.

Minutes: Minutes for the June 6, 2017 meeting were approved as submitted.

Financial Report:

Downtown general account \$523,793.49; Revenue Allocation Fund a/c \$126,245.41 Northern \$1,343,300.61. Downtown loan balance \$928,026.57 (next payment due 9-15-17 \$124,149.01).

Increment received in June: Downtown \$12,854.16; Northern \$101,632.61.

Invoices for payment not project specific: \$4,700.00 DeCoria Maichel, & Teague (2015/16 Audit)

Motion:

Sabella moved and Hagan second to approve the invoice for \$4,700.00 from DeCoria Maichel, & Teague relating to the 2015/16 audit. **Motion passes unanimously.**

Paull stated he would send out the budget before the August 1 meeting. Adoption will be August 22.

Paull advised the Board Grimm has resigned, Lockwood was appointed to Grimm's position and McAlister was not reappointed.

Old Business:

Downtown streets: Ryan Luttmann/ Bruce Robertson update on street projects. Church Street: 2014/2015 and 2015/2016 \$600,000. Advanced to date; \$592,246.65. Remaining balance \$7,753.35. Invoices for approval \$0: Downtown Street Engineering 2016/17 \$293,000. Advanced to date; \$292,642.34. Remaining balance \$7,357.66. Invoices for approval \$0

Paull advised the Board SURA received an invoice from the City for downtown street engineering, and he advised the City it was over budget and to resubmit an invoice that was on budget.

Baldy Pedestrian Project: Ryan Luttmann/Bruce Robertson update on project. Advanced to date: \$59,209.66. Remaining balance \$790,364.34. (\$500,000 FY15/16 and \$220,000 FY16/17). Invoices for approval \$-0- No Report

Fiber network-Northern: Jennifer Stapleton; Advanced to date; \$9,698.83. Remaining balance; \$20,301.17. Invoice for approval \$0. No Report

804 Airport Way: Jennifer Stapleton/Aaron Qualls update; Advanced to date: \$275,000; Remaining balance \$50,000. Invoices for approval: \$48,516.00.

Motion:

Hagan moved and Sabella second to approve the invoice for \$48,516.00 for improvements to the building and infrastructure located at 804 Airport Way. **Motion passes unanimously.**

Qualls arrived

Qualls stated the project is completed and came in under budget by about \$1800.00. He stated the job reports came in for the company and are on target and they may be adding some additional jobs.

Art: Carol Deaner: Hydrant painting; budget of \$1050.00; invoices for approval \$0. Silver Box Project & CaFE \$20,000; advanced to date 0; Remaining balance \$20,000.00; Invoices for approval \$0

Deaner stated the Arts Commission is planning to approach the High Schools to see if some art students will be willing to take on the hydrant project.

Deaner stated the boxes for the Silver Box Project are almost complete.

She stated the draft RFP for the Schweitzer roundabout has been submitted to the Commission for approval and will go to City Council soon. Deaner explained the roundabout and landscaping will be completed in two parts. She stated the budget for the roundabout art will be \$90,000 and the landscaping \$10,000.00.

Paul clarified the budget for the roundabout and inquired if the Arts Commission is trying to get grants to match. Deaner stated the Arts Commission is looking for grants for each of the projects.

Deaner stated the Arts Commission has received a grant from ICF for a sculpture on Cedar Street.

New Business

Election of Chair and Vice Chair:

Qualls nominated and Sabella second Paull be elected Chair. **Motion passed unanimously.**

Kendon Perry was nominated for Vice Chair. **Motion passed unanimously.**

Matters from the Board:

Qualls advised the Board regarding upcoming joint planning sessions for the U of I property. The first meeting could be Wednesday August 16.

Adjourn: Next regular meeting, August 1, 2017, 7:30 a.m. City Hall City Council Chambers