

**MINUTES**  
**REGULAR MEETING OF THE SANDPOINT CITY COUNCIL**  
**October 4, 2017**

**OPENING** Mayor Rognstad called the regular meeting of the City Council to order at 5:30 p.m. on Wednesday, October 4, 2017, in the Council chambers at City Hall, 1123 Lake Street.

**ROLL CALL** Council members Ruehle, Aitken, Snedden, Camp, Williamson and Eddy were present.

**PLEDGE OF ALLEGIANCE** Mayor Rognstad led the Council and the public in the pledge of allegiance to the flag.

**ANNOUNCEMENTS**

**Councilwoman Ruehle** provided her condolences to the victims of the incident that occurred during the event held in Las Vegas. She pointed out that the incident has impacted our small community by only one degree as she has a patient that knows someone who attended the event.

**PUBLIC FORUM**

**Erika McCall**, Executive Director of the 7B Drug Free Program, stated their organization is a coalition of dedicated community members with a mission to provide education on substance abuse in Sandpoint.

**Chris Ahlman**, Evaluator for the 7B Drug Free Program, provided data collected from local students, for the past three years. Approximately 45% of high school students and 30% of both high school students and middle school students have consumed alcohol within the past 30 days. Approximately 50% of the students obtain alcohol from their parents and approximately 75% of the students that consume alcohol receive alcohol from their friends. During community celebrations, approximately 50% consume alcohol which has been consistent for the past three years. Approximately 50% feel that alcohol consumption is harmful. The older the student, the less likely they feel it harmful to consume alcohol. Their organization's goal is to provide awareness to our teenagers of the harm of underage drinking and that parents are committed and engaged in reducing the amount of alcohol consumed by teenagers.

**CONSENT CALENDAR**

**Councilwoman Williamson moved** that items A-1 through C-1 be approved.  
**Councilman Eddy seconded the motion.**

A roll call vote resulted as follows:

Councilwoman Ruehle	Yes
Councilman Aitken	Yes
Councilman Snedden	Yes
Councilman Camp	Yes
Councilwoman Williamson	Yes



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readings under suspension of the rules. **Councilwoman Ruehle seconded** the motion.

A roll call vote of Council resulted as follows:

Councilman Eddy	Yes
Councilwoman Ruehle	Yes
Councilman Aitken	Yes
Councilman Camp	Yes
Councilman Snedden	Yes
Councilwoman Williamson	Yes

**The motion passed by a unanimous vote of Council**, the rules requiring three separate readings, once in the ordinance's entirety, were suspended, and the proposed ordinance passed its second and third readings under suspension of the rules. **The ordinance was considered read, passed and adopted.**

**NEW BUSINESS**

**E. SCHWEITZER CUTOFF ROUNDABOUT PUBLIC ART REQUEST FOR PROPOSAL**

Megan Cherry, member of the Sandpoint Arts Commission, noted that the Arts Commission has worked on the proposal since February 2017. She said Councilman Eddy, the Arts Commission Council liaison, and City staff provided input. This project is a gateway into Sandpoint located where Boyer Avenue ends at the Schweitzer Cutoff Road. The goal for the project is to have artwork that identifies Sandpoint and our outlying communities. The timeline is lengthy in order to give sufficient time for the selection panel to review applications and to provide artists time to complete production of the project. Submissions will be provided through the CaFE on-line selection tool. This toll provides the Arts Commission the opportunity to compare their proposed RFP with other cities. They found other cities utilize a two-round selection process which the Arts Commission has adopted because they felt it is appropriate for this large-scale project. The selection panel will jury qualified applications on-line and will meet and discuss during the second round. Jurors will consider resumes, references, prior projects and the design proposal.

Ms. Cherry reviewed the budget for the project. The total project cost is \$113,500. The CaFE call for entry fee is \$500 and the design fee for three finalists is \$3,000. Both Councilman Eddy and Matt Kerr, a member of the Sandpoint Arts Commission, recommended budgeting \$20,000 for landscaping and infrastructure. The artist budget is \$90,000. When reviewing projects from other cities, the design fees ranged from \$300 to \$2,000 and total project budgets ranged from \$45,000 to \$215,000.

Ms. Cherry replied to **Councilman Camp** that the project is budgeted through the Sandpoint Arts Commission budget funded 100% through the Sandpoint Urban Renewal Agency (SURA). She replied to **Councilwoman Williamson** that the selection panel will forward a recommendation to the Sandpoint Arts Commission, SURA and City Council in May or June 2018. She responded to **Councilman Eddy** that eligibility is for artists from Idaho, Washington, Oregon and Montana. The Arts Commission's intent is to support local

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artists as they had concern with the artist's budget and future maintenance of the artwork if the artist is from a significant distance from Sandpoint. She agreed it would be the artist's choice to make this investment based on travel.

**Councilman Aitken** commented that he appreciated the stipend within the design fee. Megan Cherry explained to **Councilman Camp** that artists will be provided guidance not to utilize certain designs that could be problematic such as not to use water features and unsealed surfaces that would degrade due to climate. When incorporating landscaping into the project, maintenance will be reviewed with the Parks and Recreation Department. The goal is not to have a project that requires extensive maintenance.

**Councilwoman Williamson** asked if safe transportation within the roundabout was considered such as involving transportation experts on the design. She stressed this would be an important component in order to prevent the artwork from projecting into the right of way. Megan Cherry assured this will part of the discussion with the selection panel. The Arts Commission has considered the proximity related to the height which is why they set a 30-foot height limit. Planning and Economic Development Director Aaron Qualls noted Public Works Director Ryan Luttmann and he anticipate having discussions directly with the Arts Commission on the design concept. Megan Cherry replied to **Councilman Eddy** that there's no specific requirement for signage in the RFP but doesn't exclude the possibility of signage. She pointed out that the Arts Commission is open to all possibilities.

**Councilwoman Williamson moved** that City Council approve the Schweitzer Cutoff Road public art request for proposal as presented. **Councilman Aitken seconded the motion.**

**Councilman Eddy** said he hesitated limiting to only four states. **Councilwoman Williamson** felt submissions from the four states should be provided preference. City Attorney Scot Campbell suggested that instead of limiting submissions from specific states that the artist would be available to maintain the project. **Councilman Camp** suggested not limiting the RFP within our region. He felt the selection panel would give preference to local artists anyway.

**Councilman Eddy moved to amend** that the RFP eliminate specific states but place emphasis on the availability to maintain the project. **Councilwoman Williamson seconded the motion.**

**Councilman Eddy clarified his amended motion** is to eliminate the limitations to only the four states mentioned in the proposed RFP but that the RFP should include language that offers regional preference to artists. **Councilwoman Williamson said she was amendable to the clarified motion.**

A roll call vote of Council resulted as follows to the amended motion:

Councilman Camp	Yes
Councilman Snedden	No
Councilwoman Williamson	Yes
Councilman Eddy	Yes

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Councilwoman Ruehle                    Yes  
Councilman Aitken                        Yes

**The motion to amend passed by a majority of City Council with Councilman Snedden dissenting.**

A roll call vote of Council resulted as follows to the main motion:

Councilwoman Ruehle                    Yes  
Councilman Aitken                        Yes  
Councilman Snedden                      Yes  
Councilman Camp                         Yes  
Councilwoman Williamson                Yes  
Councilman Eddy                         Yes

**The motion passed by a unanimous vote of Council**

**F. RESOLUTION NO. 17-69 IDAHO COMMUNITY FORESTRY PROGRAM AND ADVISOR AGREEMENT FOR PARKS TREE INVENTORY AND MANAGEMENT PLAN**

Parks and Recreation Director Kim Woodruff announced that the proposal is to partner with the Idaho Department of Lands to conduct an inventory of City parks trees at no cost to the City. The inventory of trees will be available for review on a cloud based program called "Tree Plotter." The Idaho Department of Lands will be working with the City's Urban Forester on this project.

**Councilwoman Ruehle moved** that City Council approve the proposed resolution, Idaho Community Forestry Program and Advisory Agreement for Parks Tree Inventory and Management Plan. **Councilwoman Williamson seconded the motion.**

A roll call vote of Council resulted as follows:

Councilman Aitken                        Yes  
Councilman Camp                         Yes  
Councilman Snedden                      Yes  
Councilwoman Williamson                Yes  
Councilman Eddy                         Yes  
Councilwoman Ruehle                    Yes

**The motion passed by a unanimous vote of Council.**

**G. AREA OF CITY IMPACT – WASTE COLLECTION SITE ON UPLAND DRIVE**

Planning and Economic Development Director Aaron Qualls noted the request from Bonner County was reviewed by the Planning and Zoning Commission for a development within the area of city impact (ACI). There's an agreement between the City and Bonner County that provides an opportunity for the Planning and Zoning Commission and City Council to provide comments for property located within the ACI even though areas within the ACI are governed by Bonner County regulations. The application submitted from Bonner County is a proposal to expand their waste facility on Upland Drive. They are not expanding their

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service levels at the site. The recommendation from the Planning and Zoning Commission and City staff is to not expand services at this location beyond household services.

**Councilman Camp moved** that City Council approve the recommendation that Bonner County be advised that service at this location will only include household items.

**Councilman Eddy seconded the motion.**

A roll call vote of Council resulted as follows:

Councilman Aitken	Yes
Councilman Camp	Yes
Councilman Snedden	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes
Councilwoman Ruehle	Yes

**The motion passed unanimously by Council.**

**H. REQUEST SEWER REDUCTION CHARGE AT 1211 BALDY MOUNTAIN ROAD**

*Mayor Rognstad recused himself from the dais at 6:13 p.m. because the request is for property he owns. Council President Shannon Williamson presided over the meeting.*

**Councilman Snedden moved** that City Council approve to waive the sewer charge that is in excess of normal usage for three months when the leak was present. **Councilman Aitken seconded the motion.**

A roll call vote of Council resulted as follows:

Councilman Snedden	Yes
Councilwoman Williamson	Yes
Councilman Eddy	Yes
Councilwoman Ruehle	Yes
Councilman Aitken	Yes
Councilman Camp	Yes

**The motion passed unanimously by Council.**

*Mayor Rognstad returned to the dais.*

**ADJOURNMENT** The meeting adjourned at 6:14 p.m.

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Shelby Rognstad, Mayor

**ATTEST:**

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Maree Peck, City Clerk