



**ENCROACHMENT PERMIT APPLICATION**

UTILITY INSTALL / MAINTENANCE \_\_\_\_\_ ACCESS \_\_\_\_\_ SIDEWALK / ROW \_\_\_\_\_

OWNER \_\_\_\_\_ CONTRACTOR \_\_\_\_\_

ADDRESS \_\_\_\_\_ ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_ TELEPHONE \_\_\_\_\_

***PROJECT INFORMATION***

DESCRIPTION AND ADDRESS OF PROPOSED WORK: \_\_\_\_\_

Work to Begin: \_\_\_\_\_ Work Completed by: \_\_\_\_\_

**A DETAILED ILLUSTRATION OF THE PROJECT AND A TRAFFIC CONTROL PLAN MUST BE ATTACHED. THE CONTRACTOR AND OR OWNER SHALL NOTIFY THE CITY OF SANDPOINT (STREETS DEPT. 263-3428 FOR PAVING/STORM WATER IN ROW AND SIDEWALK INSPECTION 255-1877) FOR ALL INSPECTIONS PRIOR TO COVERING THE WORK OR PLACEMENT OF CONCRETE. REQUESTS FOR INSPECTION SHALL BE MADE A MINIMUM OF 24 HOURS NOTICE PRIOR TO THE INSPECTION. STREET CUTS SHALL BE WARRANTED FOR TWO YEARS.**

I/WE agree to construct the project in accordance with the provisions of this document, all attachments hereto, and all applicable local, state and federal standards. (Applicant/permittee and their subcontractor's hereby covenants to protect the City and save the City harmless from all claims, actions or damages of every kind and description which may accrue to or be suffered by any person or persons, corporation, or property by reason of the performance of any work done under this permit, character of materials used, or manner of installation, maintenance and operation, or by the improper occupancy of right of way or public place or public structure, and in case any suit or action is brought against said City for damages arising out of, or by reason of any of the work or construction done under this permit, the applicant/permittee, it's successors or assigns will, upon notice to it of commencement of such action, defend the same at applicant/permittee's sole cost and expense, and will satisfy any judgement after said permit or action shall have been finally determined, if adverse to the city) I HERBY ATTEST THAT I/WE ARE THE OWNER OF THE REFERENCE PROJECT \_\_\_\_\_, OR THAT I AM AN AUTHORIZED REPRESENTATIVE OF THE OWNER \_\_\_\_\_. I REQUEST PERMISSION TO CONSTRUCT THE REFERENCE PROJECT WITHIN THE RIGHT OF WAY AS DESCRIBED ABOVE.

**APPLICANT SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

(Subject to all terms, conditions and provisions described herein or attached hereto, permission is granted to the applicant to construct the referenced project).

**APPROVAL** \_\_\_\_\_ **DATE** \_\_\_\_\_

(City of Sandpoint)

**CONDITIONS:** \_\_\_\_\_

**APPLICATION FEE \$** \_\_\_\_\_ **INSPECTION FEE \$** \_\_\_\_\_

**PERMIT EXPIRES** 12/31/2016 **PERMIT NUMBER** \_\_\_\_\_

**FINAL INSPECTION / APPROVAL** \_\_\_\_\_ **DATE** \_\_\_\_\_

## SCHEDULE OF EXCAVATION CHARGES

Security for winter time patch * (Refundable after satisfactory completion of the work)	\$1000 per patch
Charge for cuts in pavement 3 -5 years old	\$ 500 each
Residential -Curb Ramp, Sidewalk, Driveway, Misc. Right of Way Use	\$ 50
Subdivision	\$50/lot
Multi-Family Residential	\$25/unit
Commercial - Curb Ramp, Sidewalk, Driveway, Misc. Right of Way Use	\$150
Commercial over 10,000 sf	\$150 plus actual cost over \$150 @ 30/hr
Newspaper/Magazine Box	\$25/yr
Sidewalk Cafe	\$50/yr
Food or Merchandise Vendor	\$50/yr
Assessment for failure to obtain and/or call for inspection on encroachment permit:	
1 <sup>st</sup> offense	\$75 per occurrence
2 <sup>nd</sup> offense	\$125
3 <sup>rd</sup> offense	\$250
Unauthorized Street Cut	\$250
Charges for City-provided services:	
Maintenance of the work area	\$200 per day
Maintenance and/or installation of traffic control	\$200 per day

\* Utility companies which have a franchise agreement with the City will not be required to post a security.